



Association of Professional & Technical Administrators

APTA BOARD MINUTES Emergency Board Meeting 10/21/2022

Location: Zoom

<https://us04web.zoom.us/j/6924018622?pwd=MHN0VTczMmw5WWVQKy96MkFUTGdiZz09>

Meeting ID: 692 401 8622

Passcode: 2X5IFG

Topic: Emergency Board meeting

Date: 10/21/22

Time: 12:00 – 1:00 PM

Attendees: Dr. Shannon Colón (Interim President) - Present, Mark Erwin (Interim Vice President), Dr. Scott Barclay (Past President) - Present, Anthony McMillen (Insurance Rep.), Shellie Terry (Treasurer), Nicole Moreno (Secretary) - Present, Ashley Pilat (Psychologist Rep.) - Present, Jorge “Eddy” Chacon (Pro-tech Rep. Nominee) – Present

Agenda items

- I. **Call to Order.** Shannon called to order 12:05.
- II. **Approve Meeting Minutes from 10/12/2022.** *Scott motions to approve. Ashley seconds. All in favor. Motion carries.*
- III. **EMRB paperwork.** Ron said it will take small amount of time. Andy had filled out and send to Shannon. Should only take 30 minutes or so to complete. *Scott motions to have Ron submit paperwork. Nicole seconds. All in favor. Motion carries.*
- IV. **Appointment/Discussion of Interim Treasurer position.** Lisa McNeil’s name had been brought up as possibility. Board is unsure if she will agree to do it. No one has talked to her about the possibility of being Interim. Shellie Terry said Lisa McNeil will help until a replacement is found. Lisa doesn’t seem to be offering to do it for the rest of the year. Shannon can appoint interim. *Ashley motions to ask Lisa to be Interim Treasurer until another comes forward. Shannon seconds. All in favor. Motion carries.* Nicole will send email to group. Has to be a pro-tech. Scott asked

how long of a commitment it would be. Ashley thinks it would be about 1 ½ years left of appt. So, remainder of this school year and next year. Shannon reviewed bylaws and said Sec'y and Treasurer should be elected for 2 year terms elected in odd-numbered fiscal years. Ashley: maybe Shelly was interim and took over for Lisa. Andy or Tony may remember. Ashley will reach out to Andy. Nicole will send email to staff. Ask possible volunteers to Shannon a short bio. We are hoping to have 3 people who are interested and then we will choose one to replace. Discussion of difficulty to fill positions on board. Andy responded Shellie was appointed last year because Lisa said she couldn't fulfill responsibilities. So, Lisa had been elected year before. So, treasurer would fill the rest of this year and all of next year. *Shannon motions to appoint someone for remainder of this year and all of next year. Nicole seconds. All in favor. Motion carries.*

- v. **Negotiations:** Shannon: We will need ensure that whoever starts out on negotiations team remains in charge throughout the negotiations cycle even if the process continues into the next school year.
- vi. **Update from meeting with Superintendent Enfield and APTA representatives regarding differential stipends from ESSR funds:** Dr. Enfield was out on bereavement and wasn't at meeting. Dr. Keo was present. Met for about 15-20 minutes. Didn't talk about employees about not receiving steps or any employee specific issues since the attorneys were not present. Rons didn't attend because Dr. Enfield was gone. Still met with Dr. Keo. There was discussion of the need to create an agenda. Input from both sides creating agenda. Shannon and Scott are on correspondence regarding a former employee issue with district. Dr. Keo brought up possibility of One Note for communication. Email invitations sent through May for meetings with Mark, Scott and Shannon and Dr. Enfield. Present were Tammy Covington (secy), Emily Ellison, Scott Barclay, and Shannon Colon. Psychs are supposed to be added back to LTL group. Louis Aguilar was noted to be the Supt's secretary before or some executive position. He created LTL group that initially psychs were all on and then we were removed. Dr. Keo said she was going to put us back to LTL and add to LTL newsletter group. Shannon had advocated for greater awareness of our roles for school psych awareness group and add to LTL newsletter for school psych awareness. Mark brought up awareness group and week to honor for pro-techs, which often occurs in summer. Want to make sure it less of a site-based thing. Meeting next week with Scott, Shannon, Mark and the Rons to talk about ESSR funds but Scott can't attend. Many emails went back and forth regarding ESSR funds with district having many excuses for why we aren't getting ESSR funds.
- vii. **Zoom restart. 12:37**
- viii. **Discussion of Zoom Account (e.g., should APTA purchase Pro version).** Even though COVID is over. We would like to meet in person. Ideal is to meet in person. But, we should have an option to have full meeting. \$149 vs \$199. *Nicole motions we purchase \$149. Shannon seconds. All in favor. Motion carries.* Shellie or Lisa can purchase it. Discussion of what email address to use to create Zoom pro account. *Shannon motions to use existing APTA gmail account to set up Zoom account. Scott seconds. All in favor. Motion carries.*

- ix. **Side note:** Final contract Anthony Spotts send over is 2019-21. Back and forth. Will finally sign final contract next week. Asked for 4 copies: one for Shannon, one for Dreher's, and 2 for organization.
- x. **Phone number exchange?** Send phone numbers via email reply all so we have personal phone numbers.
- xi. **Adjournment.** *Nicole motions to adjourn. Shannon seconds. All in favor. Motion carries.*

Action Items	Owner(s)	Deadline	Status
Put out interest email for Treasurer position	Nicole Moreno	asap	Completed by Shannon
Reach out regarding term for Treasurer	Ashley	asap	complete
Obtain Zoom pro account	Treasurer	Asap	Need to contact Lisa McNeil as treasurer
[Action item]	[Name(s)]	[Date]	[Status, such as In Progress or Complete]
[Action item]	[Name(s)]	[Date]	[Status, such as In Progress or Complete]